

## Waxahachie Band Boosters

Executive Team

Meeting Agenda

Tuesday, September 8, 2020

7:00 PM - Zoom

The meeting was called to order at 7pm. A motion was made and approved (Chrissy Holmberg, Kim Freeman) to approve the last Executive Team (ET) meeting minutes and emergency meeting minutes which were emailed to all ET members earlier today.

Mr. Armstrong reviewed the upcoming photography day protocols, with as few adults present as possible. All photo orders can be completed online. A motion was made and approved for the board to purchase the \$6/student bulk posters for each band member which will come out of the \$2,100 budgeted for uniform cleaning (since students are washing their own uniforms this year.)

There will need to be future conversations about using the remaining balance toward a meal deal plan for game nights. It was also suggested that we inquire of local businesses to donate meals on game nights, especially from those that have done well during the pandemic. Otherwise it's recommended that students pay for a meal deal outright as opposed to allowing the balance to sit on their active accounts.

We will be saving about \$8,000 on buses for Copperas Cove as they are not allowing a pep band to attend.

Props will include a remodel on the existing stage with new cut-out props that will roll out and rotated during the show. Helpers are needed to cut the shapes from plywood and painted black to provide a sturdy backing to each prop. All construction parents must be pre-approved through PIE in order to be a designated volunteer. The goal is for the props to be completed about a month from now so that we can use them at the opening game on October 2. Mr. Armstrong will contact the WHS woodshop and welding departments.

There is a tentative marching show planned in Duncanville on November 17<sup>th</sup>, but if they choose to back out WISD has been asked to host the show on November 18<sup>th</sup>. There will be 20 minutes per band with no finals. Area is scheduled for December 5<sup>th</sup> with one run per band and no finals; the top two bands will go to state. State is also a "one and done" on December 15<sup>th</sup>. Approximately 28-30 bands are planning to go.

There was discussion on whether to take the band down overnight, given we need fewer students per room (3 instead of 4) and the increased cost, as opposed to a quicker trip.

Financials: Approximately \$35,000 in open balances are still due. Online payments via Quickbooks invoicing have been positive, with only one complaint. Approximately 95% of the payments are processed through Quickbooks with around \$2,000 in cash/checks. Around 15 students have inquired about payment plans.

It was recommended that the board set forth guidelines as to the dollar amount allowed for each board member to spend on related expenses without requiring board approval prior to making purchases. These suggested amounts will be provided in the near future for discussion.

Chaperones: We will have approximately nine buses for football games and will want one chaperone per bus, with approximately 24 students per bus. Other designated volunteers can arrange for their own transportation and meet at the stadium. There will be an official set of badges from WISD. Mrs. Dayton will serve as one of the nurses this year. We will also need a uniform person, guard mom, and general band helpers. They do not need to purchase tickets. Band students will be sitting in sections 104 & 105 with the drumline on the track. The chaperones will sit or stand near the band.

For contest days we will likely want two chaperones per bus. In lieu of using bus cards, we may switch to assigned seating on each bus with a master sheet, which will allow contact tracing and documentation as to who is in which seat.

Concessions: The last-minute 2A game we hosted went well, with approximately \$2,000 in sales. This was the first game where we sold the required pre-packaged food as directed by WISD. The change in setup cut down on the number of volunteers needed and the cleanup time. One of the coolers is broken and maintenance has been contacted.

Fundraising: We will be having several spirit nights.

Chipotle Oct 27<sup>th</sup> (33%; bring the poster, present image on your phone, or use code)

Panda Express Nov 14<sup>th</sup> (28% sales; virtual and can be used at any Panda Express location)

Panera Bread Jan 21 (20% flyer or digital image.)

We are currently applying for grants through Wal-Mart, as well as HEB donations. Ron Brown offered to work with us to sell VIP car washes (located next to One Fine Day Spa on N. Hwy 77). Details are still being discussed. This would serve as an individual fundraiser opportunity. We may also want to look into the Cowboy's Game Day Experience again now that games are open up to spectators.

The next executive team meeting is planned for Monday October 5<sup>th</sup> @ 7:0) and the General Meeting for Tuesday, October 6<sup>th</sup> @ 7:00

The meeting was adjourned at 8:38 pm.